



Estuary Arts Centre Charitable Trust  
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## The Under \$500 “Cash and Carry Art Sale”

**28 November 2022 to 15 January 2023  
in all Galleries & Studio One**

*\*Dates are subject to change at the discretion of management or due to COVID alert levels.*

You are invited to submit any artwork (please consider size and the sale price)  
You can submit up to six entries.

All registrations to be received by Monday 21 November 2022

### Price Structure (2 months exposure approx)

Category	Member Entry fees	Non-Member fees
Artwork priced between \$151 to \$500	\$10 per item	\$18 per item
Artwork priced between \$25 to \$150	\$5 per item	\$10 per item
Artwork priced \$24 or less	\$3 per item	\$9 per item

#### **Delivery Dates**

Thursday 24, Friday 25, Saturday 26, Sunday 27 November 2022 during Centre opening hours only

**Exhibition setup Dates:** Monday 28 & Tuesday 29 November

**Exhibition Dates:** Wednesday 30 November 2022 to Sunday 15 January 2023

**Opening function:** Friday 02 December 6pm

#### **Pick up unsold items:**

Sunday 15 January, Monday 16 January 2023 during Centre opening hours

Kind regards,  
**Kim Boyd**

# Exhibitor Agreement

This agreement is between the Estuary Arts Charitable Trust (the Trust) and the Exhibitor as listed below.

## 1 Originality, Saleability, Labelling and Exhibitor Profile:

All artwork must be for sale, and ready for hanging (Please use d-rings or eyelets on paintings and framed work – see hanging instructions). Artwork must be original, preferably signed, dated and clearly labelled with a “swing tag” which should be long enough to hang over the front of your work. If your work was executed in a classroom or inspired by another artist, then this must be referenced. **Exhibits can have been previously shown at Estuary Arts. Wet paintings and unstable sculpture will not be accepted.**

Exhibitors should supply a one-page profile describing their work, background, awards received and relevant previous exhibition details. This will assist with the promotion of your work.

## 2 Entry Form

The entry form must show:

- Your name
- Your signature agreeing to these terms and conditions
- For each exhibit: the title, medium and the **sale price (which is GST inclusive and have the 35% commission factored in)**. The Trust takes no responsibility for any errors if this condition is not adhered to.
- Because this is an “under \$500” art sale, your sale price must not exceed \$500

## 3 Registration Fee and Contract:

The Exhibitor shall pay the registration fee stated on the registration form for this group exhibition.

The signed contract and the registration fee must be received by the Trust by the date stated on the registration form. Should these not be received, the Trust reserves the right to offer the Exhibitor’s place in the Art Sale to another artist. No liability attaches to the Trust should they take this action.

## 4 Transport and Packaging:

The cost of delivery of artworks to Estuary Arts Centre and the return of unsold work is the responsibility of the Exhibitor. When using couriers or transport companies, work must be securely packaged in materials that can be reused to return the work if unsold and a prepaid return courier ticket included. Delivery and return of artwork is at the Exhibitor’s cost. Any claim for work broken or damaged in transit remains the responsibility of the Exhibitor.

## 5 Delivery, Collection Times, and Removal of Works:

Artwork cannot be removed during the Art Sale without agreement from the Manager. The delivery and collection times are specified on the registration form. The Trust accepts no responsibility for any damage to artwork not collected on time. Works not collected within 3 months of the exhibition’s last day will become the property of the Trust.

## 6 Display and Location:

The Trust’s representatives have full control of the exhibition using their nominated staff for the curation of the exhibition to their satisfaction.

## 7 Risk and Insurance:

The Trust will take all care but accepts no responsibility for any loss or damage that occurs. **Exhibitors should arrange their own insurance.**

## 8 Commission & Sale of artwork

The Trust will retain a commission of 35% of the retail price on all sales of Exhibitor’s work. The resulting amount is the Exhibitor’s price and will be paid to the Exhibitor regardless of whether they are registered for GST or not. It is the Exhibitor’s responsibility to take into account any GST content when listing the sale price. It is the Trust’s intention to pay Exhibitors on the **15<sup>th</sup> of the month following the month during which the sale was made (after deduction of the commission as above).**

As this is a Cash and Carry Art Sale, when artwork is sold, the artist will be notified and will have first option to replace with another artwork. This is at the discretion of the manager

**9 Personal Details and Commissioned work:**

The Trust will not give Exhibitor's personal details to any member of the public. Any commissioned work arising from the Art Sale is undertaken with the Gallery acting as "Agent" and as such the usual sales commission applies.

**10 Standard of Work:**

The Trust reserves the right to refuse work that in the opinion of the Trust is of a poor standard or has a subject matter that may cause offence to the general public. Artwork which is unstable or poorly framed will not be displayed.

**11 Delivery and Collection Times:**

Delivery and Collection Times are stated on the registration form specific to that exhibition.

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Prepaid Courier Ticket enclosed    yes \_\_\_    No \_\_\_

**I have read and agree to the terms and conditions (attached with registration forms) in respect of exhibiting at the Estuary Arts Gallery.**

**Artist's signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please return this Registration Form by 21 November 2022**

**Registration for  
The Under \$500 ART SALE – “CASH AND CARRY” 2022-2023**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Ph \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

**Bank Account # and Name on Bank Account**

**(We require your bank details as ALL payments are made electronically by direct credit – If you have already supplied this in the past, we only require it again if it changes (please check if unsure) – Thank you**

<b>Category</b>	<b>EACT Member Entry fees</b>	<b>Non-Member fees</b>
Artwork priced between \$151 to \$500 (nothing over \$500)	\$10 per item	\$18 per item
Artwork priced between \$25 to \$150	\$5 per item	\$10 per item
Artwork priced \$24 or less	\$3 per item	\$6 per item

**No. of items:** \_\_\_\_\_

**Medium** (circle)    Painting                      Ceramics                      Jewellery                      Other

**Payments by Direct Credit to:**

**Estuary Arts Charitable Trust**

**ASB 12 3046 0388526 01 (**

**Ref: Your Name**

**Code: Cash & Carry**

# DELIVERY DOCKET

## The Under \$500 ART SALE – “CASH AND CARRY” 2022-2023

Please complete and return this form with your artwork on Delivery Day

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_

Prepaid Courier Ticket enclosed    yes \_\_\_    No \_\_\_

**I have read and agree to the terms and conditions (attached with registration forms) in respect of exhibiting at the Estuary Arts Gallery.**

Artist's signature \_\_\_\_\_ Date \_\_\_\_\_

### Details of Artwork

1. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

2. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

3. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

4. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

5. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

6. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

## Hanging instructions

**Artiteq picture hanging system:** this is the system that we use in the downstairs galleries and in Studio 1.

<https://www.artiteq.co.nz>



For most artwork EAC uses the Artiteq picture hanging system. We require all framed artwork to have D-rings on and all canvases to have either D-rings or eye-lets. We use the Artiteq Ratchet and Logger hooks onto two d-rings or eyelets. This means that the work is stable and secure and will not move during the exhibition. (see image below)



Self-gripping, non-personal hook. Secures itself through the spring mechanism in the hook. Easy adjustable upwards in height by moving the entire hook and downwards in height by pressing down the upper hook of the Ratchet hook.

Max weight 15kg per hook  
30 kg per painting/artwork



**D-rings**



**Eye-let**



**Swingtag**

### **What is a swingtag?**

A Saturday label with your name, title of work, medium and price which can hang in front of the work for setup and which tucks easily behind the work for the exhibition.

### **Why do we need a swingtag?**

Once we have installed and hung the artwork we put the swingtag over the front of the artwork. We check that the details on the labels are correct against the information provided on the swingtag. This speeds up the process and also safeguards your work from being handled unnecessarily. If the label falls off the wall, we can easily identify the artwork from the information on the swingtag.

Any questions please feel free to contact Kim Boyd at the gallery a09 426 5570 or 021 172 4113

E: [manager@estuaryarts.org](mailto:manager@estuaryarts.org) OR [admin@estuaryarts.org](mailto:admin@estuaryarts.org)