



Estuary Arts Centre Charitable Trust

PO Box 480, Orewa, 0946

214b Hibiscus Coast Highway, Orewa

Ph: 09 426 5570 E: [manager@estuaryarts.org](mailto:manager@estuaryarts.org)

W: [www.estuaryarts.org](http://www.estuaryarts.org)

## The Under \$500 ART SALE – “Cash and Carry”

**01 December 2017 – 28 January 2018 \***

*\*Dates may be changed slightly at discretion of the Trust management.*

You are invited to submit any artwork (*please consider size in your saleability*) and you can submit up to 6 entries.

All registrations to be received by **Friday 24 November 2017**

**Price Structure (2 months exposure approx.) – reduced entry fees:**

Category	Member Entry fees	Non-Member fees
Artwork priced between \$151 to \$500	\$10 per item	\$20 per item
Artwork priced between \$25 to \$150	\$5 per item	\$10 per item
Artwork priced \$24 or less	\$3 per item	\$6 per item

### **Delivery Dates:**

Saturday 25, Sunday 26 and Monday 27 November 2017 between 9am-4pm

**Exhibition opening and First Christmas Market:** Friday night 01 December 5-8pm

*Please bring a bottle of wine or a plate of food to the Opening function*

**Exhibition Dates:** Friday 01 December 2017 – Sunday 28 January 2018

### **Pick up unsold items:**

Sunday 28 January or Monday 29 January between 9am-4pm

Kind regards,  
**Kim Boyd**

# Exhibitor Agreement

This agreement is between the Estuary Arts Charitable Trust (the Trust) and the Exhibitor as listed below.

## 1 Originality, Saleability, Labelling and Exhibitor Profile:

All artwork must be for sale, and ready for hanging (Please use d-rings or eyelets on paintings and framed work). Artwork must be original, preferably signed, dated and clearly labelled with a "swing tag". If your work was made in a classroom or was inspired by another artist then this must be referenced. **Exhibits can have been previously shown at Estuary Arts. Wet paintings and unstable sculpture will not be accepted.**

Exhibitors should supply a one-page profile describing their work, background, awards received and relevant previous exhibition details. This will assist with the promotion of your work.

## 2 Entry Form

The entry form must show:

- Your name
- Your signature agreeing to these terms and conditions
- For each exhibit: the title, medium and the **sale price (which is GST inclusive and have the 35% commission factored in)**. The Trust takes no responsibility for any errors if this condition is not adhered to.

## 3 Registration Fee and Contract:

The Exhibitor shall pay the registration fee stated on the registration form for this group exhibition.

The signed contract and the registration fee must be received by the Trust by the date stated on the registration form. Should these not be received, the Trust reserves the right to offer the Exhibitor's place in the Art Sale to another artist. No liability attaches to the Trust should they take this action.

## 4 Transport and Packaging:

The cost of delivery of works to Estuary Arts Centre and the return of unsold work is the responsibility of the Exhibitor. When using couriers or transport companies, work must be securely packed in materials that can be reused to return the work if unsold and a prepaid return courier ticket included. Delivery and return of work is at the Exhibitor's cost. Any claim for work broken or damaged in transit remains the responsibility of the Exhibitor.

## 5 Delivery, Collection Times and Removal of Works:

Artwork cannot be removed during the Art Sale without agreement from the Trust. The delivery and collection times are specified on the registration form. The Trust accepts no responsibility for any damage to artwork not collected on time. Works not collected within 3 months of the exhibitions last day will become the property of the Trust.

## 6 Display and Location:

The Trust's representatives have full control of all exhibitions using their nominated staff for the curation of exhibition to their satisfaction.

## 7 Risk and Insurance:

The Trust will take all care, but accepts no responsibility for any loss or damage that occurs. **Exhibitors should arrange their own insurance.**

## 8 Commission:

The Trust will retain a commission of 35% of the retail price on all sales of Exhibitor's work. The resulting amount is the Exhibitor's price and will be paid to the Exhibitor regardless of whether they are registered for GST or not. It is the Exhibitor's responsibility to take into account any GST content when listing the sale price. It is the Trust's intention to pay Exhibitors on the **15<sup>th</sup> of the month following the month during which the sale was made (after deduction of the commission as above).**

## 9 **Promotion and Opening Night / Christmas Market:**

Where there is a cost associated with any other advertising or promotion required by the Exhibitor this shall be the responsibility of the Exhibitor, unless other arrangements are made with the Trust. Photographs/filming of works may be used by Estuary Arts Centre for general publicity purposes.

The Exhibitor is strongly encouraged to attend the opening night of the exhibition, and to promote the opening night through their networks. **A plate of food or bottle of wine contribution would be greatly appreciated.**

**For the Christmas Markets Friday 01 December and/or Sunday 03 December** The cost is **\$30 per stall each market day**. Tables can be booked on a first come first served basis (one large table or two small tables per stall) Bring own shade if you wish to be located outside. All stall holders must bring their own methods to display their art. No wall will be made available to any stall holder. **Any payments processed through EACT will incur a 15% commission to cover the cost of administration.**

Stallholders can take their own payments with no commission deducted.

Bookings for stalls required by **Friday 24 November 2017**

## 10 **Personal Details and Commissioned work:**

The Trust will not give Exhibitor's personal details to any member of the public. Any commissioned work arising from the Art Sale is undertaken with the Gallery acting as "Agent" and as such the usual sales commission applies.

## 11 **Standard of Work:**

The Trust reserves the right to refuse work that in the opinion of the Trust is of a poor standard or has a subject matter that may cause offence to the general public. Artwork which is unstable or poorly framed will not be displayed.

## 12 **Delivery and Collection Times:**

Delivery and Collection Times are stated on the registration form specific to that exhibition.

Generally Delivery is to be done on the Monday morning of the week the exhibition opens and collection is to take place on the day the exhibition closes.

**Please return this Registration Form by 24 November 2017**

**Registration for  
The Under \$500 ART SALE – “CASH AND CARRY” 2017/18**

Name \_\_\_\_\_

Address \_\_\_\_\_

Ph \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Bank Account # and Name on Bank Account

**(We require your bank details as ALL payments are made electronically by direct credit – If you have already supplied this in the past we only require it again if it changes (please check if unsure) – Thank you)**

Category	Member Entry fees	Non-Member fees
Artwork priced between \$151 to \$500 (nothing over \$500)	\$10 per item	\$20 per item
Artwork priced between \$25 to \$150	\$5 per item	\$10 per item
Artwork priced \$24 or less	\$3 per item	\$6 per item

**No. of items:** \_\_\_\_\_

**Medium (circle)**    Painting                      Ceramics                      Jewellery                      Other

Cheques payable to:

**Estuary Arts Charitable Trust  
PO Box 480  
Orewa 0946**

Office use  
Receipt #

**Payments by Direct Credit to: ASB 12 3046 0388526 01 (please state name and Group show reference)**

**BOOKINGS FOR CHRISTMAS MARKETS**

**Market No 1: Friday 01 December 2017, 4pm to 8.30pm**

**Market No 2: Sunday 03 December 10.30am to 4pm**

**Cost \$30 GST inclusive per stall per market day**

Name: \_\_\_\_\_ Market    No 1                      No 2                      Both

Email: \_\_\_\_\_

Ph: \_\_\_\_\_ Mobile: \_\_\_\_\_

Inside stall:    Y    N

Outside stall:    Y    N

# DELIVERY DOCKET

## The Under \$500 ART SALE – “CASH AND CARRY” 2017/18

Please complete and return this form with your artwork on Delivery Day

Surname \_\_\_\_\_ First name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Prepaid Courier Ticket enclosed yes \_\_\_ No \_\_\_

**I have read and agree to the terms and conditions (attached with registration forms) in respect of exhibiting at the Estuary Arts Gallery.**

Artist's signature \_\_\_\_\_ Date \_\_\_\_\_

### Details of Artwork

1. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

2. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

3. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

4. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

5. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

6. Title of Work \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_