



Estuary Arts Centre Charitable Trust
214b Hibiscus Coast Highway, Orewa
Ph: 09 426 5570 E: manager@estuaryarts.org
W: www.estuaryarts.org

Invitation to exhibit in the Estuary Arts Members Gallery

Dear EAC Member

I would like to invite you to take part in a brand-new initiative here at Estuary Arts Centre – The EAC Members Gallery located in Gallery Five upstairs and the members Online gallery. Open to all current paid-up members to exhibit one or more artworks for a 4-week period. Artwork is changed and rotated. There is no charge to display your work and the commission rate is only 25%.

All types of artwork will be accepted, painting, printmaking, photography, jewellery, mixed media, drawing, textiles, ceramics and sculpture

Note: ceramics and sculpture cannot be over 20kg in weight due to health and safety concerns .

On occasion the Members Gallery will be closed and used for large group exhibitions such as the annual Hospice exhibition, the EAC Members show and the Hibiscus and Bays Art Awards. Artists will be notified in writing. In this case artists can collect their work or keep it here at EAC in storage for the duration of these “special exhibitions”.

Artwork must:

- 1) Be ready to hang – must have a string/line or for unframed work Velcro hooks
- 2) For Sale and include 25% commission
- 3) Have a swing tag on every work with the same details as on your delivery docket
- 4) Sign and agree to the EACT Terms and Conditions
- 5) Provide a digital artist bio/statement for marketing purposes
- 6) Provide high quality digital images (300 dpi, jpeg) of your artwork which will be used for the Online Members Gallery

Delivery of artwork: To be arranged with the manager

Marketing will include advertising in local papers and magazines, Social media (Facebook and Instagram), websites like Eventfinder, Google, Our Auckland, EAC website

Sincerely
Kim Boyd
(Estuary Arts Gallery Manager)
(BA Fine Arts, Dip Ed, MA Arts Management, Dip Production Design)

Terms and Conditions

1 Display Period

Member's artwork will be on display for 4 weeks from the day of delivery. Thereafter the artist must collect the artwork.

2 The Members Gallery is open daily during EAC regular hours of operation.

3 Delivery of artwork to be arranged with the Centre Manager, Exhibition works shall be delivered to the Estuary Arts Centre during normal office hours.

4 Artist Payments

The Trust will take a commission of twenty-five (25%) on all Exhibition items sold. Payment for sold Exhibition items will be direct credited to Exhibitors accounts on 15th (if 15th falls on a weekend then nearest working day following 15th) of the month following the Exhibition. No exceptions shall be applied as the Trust is obligated to comply with Audit and Trust Board requirements. In order to enable accurate and timely payment, Exhibitor bank account details MUST be supplied to EAC no later than two (2) working weeks prior to payment

5 Exhibition setup

The Manager has overall control over the curation (arrangement of the Exhibition) in the agreed Exhibition Area; including installation on approved EAC hanging mechanisms. Some plinths are provided by the Trust, and the Trust will indicate which are available. The Exhibitor may provide his/her own display materials and is asked to assist with the installation in accordance with the Manager's curation direction.

6. The Trust, at its sole discretion, reserves the right to reject individual exhibits.

7 The Exhibitor shall provide the below information at the time of delivery on a standard delivery docket. The required information is:

7.1 **Title of artwork.**

7.2 **Medium used.**

7.3 **Artist's name.**

7.4 **Sale price (Artwork MUST be for sale)**

8 Other Matters

8.1 Originality, Saleability, Labelling and Exhibitor Profile:

All artwork must be ready for sale, well framed and strung or fitted ready for hanging. Artworks must be original, preferably signed and dated and be clearly labelled with a "swing tag". (These tags may be removed or tucked behind paintings after installation day). **Artworks must be the sole original work of the artist. If the work is derived or copied from another artist then that artist must be referenced (ie: inspired/taken from Jo Blogs)**

If your work was executed under tuition or taught in class, you must credit the work to the tutor (ie: artwork completed under the tuition of Jo Blogs). Estuary Arts take no responsibility for any art supplied which does not meet these criteria. Copyright is the sole responsibility of the exhibiting artist and EACT does not promote, condone, or support copyright infringement.

Exhibitors should supply a one-page profile describing their work, background, awards received and relevant previous exhibition details. This will assist with the promotion of your work.

- 8.2 The Trust will apply reasonable efforts to care for the Exhibited Items whilst in the control of EAC. Nonetheless, EAC hold no insurance and all Exhibited Items shall be exhibited at the Exhibitors' sole risk and cost. The Exhibitor indemnifies and hold harmless the Trust from and against any loss, damage, cost and expense or decrease in the quantity or quality of the Exhibited Items whilst in the control of EAC, whether such loss, damage, cost and expense or decrease be caused by fire, flood, theft, deterioration, act of God or otherwise.
- 8.3 No Exhibition Items may be removed during the Exhibition without the consent of the Manager.
- 8.4 Photos of exhibited works may be used by The Trust for general publicity and marketing purposes. If the Exhibitor arranges a photographer for the event this must be communicated to The Trust in advance.
- 8.5 All Exhibitors must be current paid-up members of the Estuary Arts Charitable Trust.
- 8.6 Artist commissions will also include a 25% commission on the sale price.

9 Gallery Closure

EACT may be subject to unexpected closure due to a variety of reasons - (Pandemics / Lockdowns / Natural Disasters / Acts of God/Facility maintenance) EACT reserves the right to close the facility to the public if required. EACT will clearly communicate with the ARTIST as to the impact of such closure and any residual effects and/or actions that may be taken on behalf of the exhibitor that may be determined as a result.

I _____ agree to abide by the EAC Terms and Conditions

Signed: _____ Date: _____

EAC Members Gallery Registration Form

First Name: _____ Surname: _____

Address: _____

Mobile: _____

Email: _____ Website: _____

Type of work: _____

Artist statement / bio: Please email your document to manager@estuaryarts.org

Members Gallery DELIVERY DOCKET

Please complete and return this form with your artwork when delivered.

Name _____ Surname _____

Email _____

Mobile _____

Delivery Date: _____

Collection Date: _____

Bank Name and Account number: _____

I agree with and signed the Members Gallery Terms and Condition

YES NO

Details of Artwork

1. Title of Work _____

Medium _____ Price _____ (incl 25% comm)

2. Title of Work _____

Medium _____ Price _____ (incl 25% comm)

3. Title of Work _____

Medium _____ Price _____ (incl 25% comm)

4. Title of Work _____

Medium _____ Price _____ (incl 25% comm)

5. Title of Work _____

Medium _____ Price _____ (incl 25% comm)

6. Title of Work _____

Medium _____ Price _____ (incl 25% comm)