



Please complete areas

Family Details (parent/caregiver)

Name:	<input type="text"/>					
Address:	<input type="text"/>				Post code	<input type="text"/>
Phone Home:	<input type="text"/>	Work	<input type="text"/>	Mobile	<input type="text"/>	
Email:	<input type="text"/>			Mailing list	YES	NO
Child's Name:	<input type="text"/>		Age	<input type="text"/>	Date of Birth	<input type="text"/>

Emergency contact/alternative pickup person

Name:	<input type="text"/>		Relationship to Child:	<input type="text"/>		
Phone Home:	<input type="text"/>	Work:	<input type="text"/>	Mobile:	<input type="text"/>	

Photo permission: From time to time we take photos during art activities. We would like your permission to use these photos on our website, in the newsletter, print advertising and/or on our Facebook page. We will never reference you/your child by name or provide any specific information regarding your child. Images will only be used for the promotion of Estuary Art Centres classes and activities.

YES. I grant permission to use photos of myself/my child on EAC website/Facebook, newsletter, and/or print advertising.

NO. Please do NOT take or use any photos of me/my child

Child Medical Information:

Please advise us if your child has any medical conditions or special learning needs so tutor can be made aware of this. All such information will remain confidential.

Medical Condition/Special Needs:	Treatment:
<input type="text"/>	<input type="text"/>

Medical Authority:

NOTE: Estuary Arts Centre staff and volunteers are NOT First Aid Certified.

- I give my permission to disclose this information to appropriate staff.
- In event of emergency I consent to any incurred costs (i.e.: non accident ambulance).
- In the event of a medical emergency, should I be unable to be contacted, I authorise the Estuary Arts Centre staff or designated parent volunteer to act in loco parentis and take whatever action they, in consultation with emergency services, deem appropriate in the circumstances.

To be signed by Parent or Registered Caregiver only

Sign:	<input type="text"/>	Date:	<input type="text"/>
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Class Booking Details:

Term:

Confirm Enrolment NOW by:

Class Code:	Students name:	Price \$
Total Price \$		

- Emailing completed Enrolment form to: admin@estuaryarts.org

AND

Make payment by:

- Direct Debit (see details below)
- In person by EFTPOS, cash or Credit Card at the Centre.

Payment Options: (choose one)

Direct Bank Payment please complete reference fields with class code and surname

Pay to Account name: Estuary Arts Charitable Trust **Account Number:** (ASB) 12-3046-0388526-01

Cheque payable to Estuary Arts Charitable Trust

General Terms and Conditions

- A place in any course is only confirmed once the course fee is paid in full before the start of the class, this is based on a first paid basis, first confirmed basis.
- No refunds will be given unless the course is cancelled due to insufficient numbers. EAC will endeavour to notify students in a timely manner.
- No refunds will be given after the start of a course or for sessions missed due to illness, personal reasons or such like.
- Unless otherwise stated, all fees include GST.
- Places in classes are strictly limited. EAC reserve the right to cancel any course where minimum enrolment numbers are not met. In the event of EAC cancelling the course, students will receive a full refund.
- In the event of Tutor illness we will endeavour to prevent class from being cancelled by providing a substitute tutor. If we are unable to this the class may be postponed at short notice and we will endeavour to contact students promptly.
- Materials are not provided for Adult classes, unless stated otherwise.
- Materials are included in all Children’s classes, unless stated otherwise.
- All parents/caregivers are required to complete an enrolment/child permission form.
- Parents/caregivers must escort children from the carpark to the class and must SIGN IN on arrival and SIGN OUT on pick up. Please advise the tutor if someone else is collecting your child.
- EAC reserve the right to exclude any child from a course who is constantly disruptive, does not adhere to class rules or poses a significant risk to the safety of themselves or others. In some cases the tutor/EAC staff member may require the parent/caregiver to immediately remove the child from the class.
- In the event of an accident or emergency, staff will, to the best of their ability, perform appropriate first aid and if necessary call an ambulance. Parents will be contacted immediately. Any urgent medical attention will be at the parents cost. Children will not be transported by private vehicles unless there is a serious emergency. E.g. the need to evacuate due to tsunامي, earthquake etc.
- Although all due care will be taken, EAC cannot accept responsibility for lost or damaged possessions that students, including children, bring to class.
- All information contained in the form is for the of EAC administration, all information is considered confidential and will not be shared or sold to any third party.

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www.estuaryarts.org